

# Business Correspondent and Business Facilitator Program

## Course Overview:

This program is aimed at training candidates for the job of a “Business Correspondent”, in the “BFSI” Sector/Industry

## Pre-requisite:

- Basic knowledge of computers

## Course Objective:

Upon successful completion of the course, participants should learn:

- Educate prospective clients about various banking products and services
- Initiate application process for various types of accounts on behalf of clients
- Initiate application process for various types of loans on behalf of clients
- Conduct KYC verification and collect documents to support the verification

## Course Outline:

The contents of this course are designed to support the course objectives. The following is an indicative list of content which is included in this course:

- Introduction to Financial inclusion and Banking
- Banking Products and Customers
- KYC and Application
- Transactional Tools
- Risk Management
- Regulatory aspects
- Basics of Selling
- Accounting and Settlement

## Hardware & Software Requirements

- No software to download and install
- No hardware requirements